

CONTRA COSTA COLLEGE
College Council Minutes

Date: Thursday, September 14, 2017

Time: 2 pm to 4 pm

Room: Fireside Hall, Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806

Management:

Tish Young (speaker)
Jason Berner
Ken Sherwood
Mariles Magalong
Mojdeh Mehdizadeh

Faculty:

Beth Goehring (Speaker)
Wayne Organ
Bonnie Holt
Rick Ramos
Alissa Scanlin

Classified:

Ashley Patterson (Speaker)
Lorena Cortez
Joel Nickelson-Shanks
Kelly Ramos
Leticia Mendoza

Students:

Aireus Robinson (Speaker)
Astrid Pumarica
Alfredo Gutierrez

TOPIC	DISCUSSION	ACTION ITEMS
1. Call to Order by Chair	<p>The meeting was called to order at 2:09 p.m.</p> <p>Present: Jason Berner, Ken Sherwood Vicki Ferguson, Mayra Padilla, Mojdeh Mehdizadeh, Bonnie Holt, Joel Nickelson-Shanks, Kelly Ramos, Wayne Organ, Beth Goehring, Rick Ramos, Alissa Scanlin, Astrid Pumarica, Aireus Robinson and Lorena Cortez (taking notes).</p> <p>Guests included: Tish Young, Karl Debro, Brandy Howard, and Dennis Franco.</p>	
Presentations		
2. Public Comment	<i>None</i>	
3. Approval of Agenda	Faculty moved to approve the agenda. Management seconded the motion. The agenda was unanimously approved.	

4. Approval of Minutes from 4/13/17	Classified moved to approve the minutes. Faculty seconded the motion. The minutes were unanimously approved.	
Action Items Removed from Consent Agenda / Non-consent Agenda – Action Items		
5. College Policy C3011.0 – Use of Public Campus Bulletin Boards	<p>Ken Sherwood presented the College Policy C3011.0 that was adopted by Operations Council on 08/14/17. There was a brief discussion to clarify college flyers and the boards designated as public bulletin boards.</p> <p>The vote was called to adopt College Policy C3011.0 – Use of Public Campus Bulletin Boards:</p> <ul style="list-style-type: none"> • Faculty – Aye • Classified – Aye • Management – Aye • Students - Aye <p>The motion to adopt College Policy C3011.0 passed unanimously.</p>	<p style="color: red;">President’s Office will update the college procedure handbook.</p>
Information/Discussion Items		
6. Integrated Plan - Review	<p>Mayra Padilla and Dennis Franco presented the first draft form of the Integrated Plan (see attached). They focused on the following areas:</p> <ul style="list-style-type: none"> • Access – WCCUSD Latino student population increased by 5%, but Asian, African American and White student populations decreased. CCC saw no difference in access for Asian or White students, but did observe a decline of 2% in African American students. <ul style="list-style-type: none"> • increase in enrollment in Veterans. • continued decrease in enrollment of male students from 2014-15 to 2016-17 academic years • Course Completion – currently developing data to compare course success and course completion of students served through tutoring versus 	

	<p>students that do not attend tutoring.</p> <ul style="list-style-type: none"> • ESL Completion – There was a decline in ESL enrollment and a decline in males. It was clarified that the decline is in the progression in ESL sequence completion. The distinction will be noted on the second draft, “ESL saw a decline in overall basic skills ESL sequence completion...” • Basic Skills English Completion- The overall progress rate dropped, with African American student remaining the most disproportionately impacted dropping 6% over the last three years. • Basic Skills Math Completion- African American students make up 38% of the student population in remedial math. This group remains the most disproportionately impacted, including when it comes to transfer level math. Per Mayra Padilla, this data is before multiple measure. She will gather the multiple measures data for comparisons. <p>The committee had a discussion about students place themselves in lower level math. Some thoughts shared were students having fear of math, lacking confidence and instructor preference.</p> <ul style="list-style-type: none"> • Degree & Certificate Completion - The data is using a completion measure that includes both transfer and 	
--	---	--

	<p>certificate completion. There was a 2% increase in overall completion. White and Latino students experienced an increase. However, African American students experienced a 4% decrease.</p> <ul style="list-style-type: none"> • SSSP Orientation, Assessment and Education Plans- There was an increase in the number of student who completed orientation and assessment. Due to the Ed Plan work being caught up in 2015-16, resulted in the decrease the completion of Ed Plans for 2016-17. <p>There were ten integrated goals listed (see attached, pages 12-13).</p> <p>The committee discussed the data reflected on the integrated plan. They came to a consensus that the college needs to take a closer look at why the its struggling to support African American Students. The committee explored coming up with 2-3 things and/or areas to focus on making a difference and present it at All College Day.</p>	
<p>7. Alternate vs. Proxy Roles in the College Committee Voting</p>	<p>The committee discussed whether having alternate vs. proxy roles in committees is a benefit. The committee came to a consensus that the proxy role is the best approach. President’s Cabinet will present the written proxy role at committee meetings proposal at College Council Meeting.</p>	<p>Proxy role proposal will be presented at College Council Meeting</p>
<p>Standing Committee Reports</p>		
<p>8. Budget Committee</p>	<p>No report; the first Budget Committee meeting will be on 9/29/17.</p>	

9. Student Success Committee	<p>Karl Debro reported on items from Student Success Committee. The committee discussed:</p> <ul style="list-style-type: none"> • the mission of the committee • looking at data and make recommendations to other committees • approved funding for HBCU trips 	
10. Operations Committee	<p>Ken Sherwood reported on items from the Operations Committee:</p> <p>The committee discussed:</p> <ul style="list-style-type: none"> • gender neutral restroom in GE building – staying vigilant is the only option at this time to prevent the misuse of the restroom. • the second floor patio of the AA building was identified as the location of the interfaith meditation room • schedule maintenance schedule - allocated \$100,000 to ELC playground project. • revised and approved college policy C3007.0 Use of Electronic and Non-Permanent Signage. The policy will be placed as an action item on the next College Council Meeting • selected the student drop-off shelters • archway preliminary recommendations will be forward to the next Operations Council Meeting on Monday, 9/25/17 	
11. Planning Committee	<p>Beth Goehring reported on items from the Planning Committee:</p> <ul style="list-style-type: none"> • validation work continues. • reviewed program review timeline 	
Standing College Council Business		
12. Campus Construction Updates	<p>Mojdeh Mehdizadeh provided the following updates:</p> <p>AA renovation:</p>	

	<ul style="list-style-type: none"> • collect all bids by the end of September • construction will begin in winter break and will go through summer of 2018 • nursing lab will be built in former culinary space • former president's and business office will be converted into three classrooms 	
13. Measure E Update	<p>Mojdeh Mehdizadeh provided the following updates:</p> <p>PE:</p> <ul style="list-style-type: none"> • design is moving along; they are fine tuning each space • estimated to take 6-8 month for state architect to review • estimated about a year for ground breaking 	
14. Marketing Update	<p>Brandy Howard reported on the College's marketing updates:</p> <ul style="list-style-type: none"> • website accessibility training (508 compliance) workshop will take place on 12/01/17 • working with outreach group to clean up marketing materials 	
15. Constituency Group Updates	<p><u>Management (Jason Berner):</u></p> <ul style="list-style-type: none"> • held emergency response training for managers • attending equity and hiring training conference <p><u>Classified (Ashley Patterson):</u></p> <ul style="list-style-type: none"> • hosted Classified open house on 8/21/17 • finalizing constituency representation at college committees • CCC will be hosting the 2017 Classified Leadership Retreat on 10/27/17 <p><u>ASU (Astrid Pumarica)</u></p> <ul style="list-style-type: none"> • No report at this time. 	

	<p><u>Faculty (Beth Goehring):</u></p> <ul style="list-style-type: none"> • reviewed proposed faculty scheduling committee • professional development work • code alignment training • credit hour calculation 	
16. Announcements	<ul style="list-style-type: none"> • the integrated plan will be shared with all constituencies • Constitution Day will be on 9/18/17 • Step into STEM event will be on 9/20/17 • Metas will be celebrating their 30th anniversary on 11/17/17 in fireside hall • El Cerrito Centennial parade will be on 9/16/17; president and Mojdeh and students will be part of the parade • El Sobrante Stroll will be on 9/17/17; CTE programs will be part of the event 	
17. Next Meeting: Wednesday, October 12, 2017		
18. Adjournment	<p>Faculty moved to adjourn the meeting. Classified seconded the motion. The motion to adjourn was unanimously approved.</p> <p>The meeting was adjourned at 4:12p.m.</p>	